



OSSE LEA LOOK-FORWARD: July 18, 2013—July 25, 2013

Key Events, Announcements, Updates and Deadlines

Enrollment Audit

NEW! Enrollment Audit Student Residency Prevention Hotline

OSSE strongly encourages school-based staff, District residents, and families to report information regarding any non-resident student receiving District-funded public education free of charge. This information can be reported to the Student Residency Fraud Prevention Hotline at (202) 727-7224. This is a confidential tip hotline. Caller identification is anonymous. Please post the attached [flier](#) in your school's student registration office.

NEW! Applications Now Available for Alternative Program Status Requests

LEAs with schools that qualify for alternative program weighting in the Uniform Per Student Funding Formula (UPSFF) may submit a request to identify the school as an Alternative Education program by completing the *Alternative Education Designation Request* form. An "alternative program"^[1] is defined as specialized instruction for students under court supervision or on short and long-term suspension, or who have been chronically truant or expelled from a regular District of Columbia Public School (DCPS) or Public Charter School (PCS) academic program. To qualify as an alternative program, a school must meet the criteria and rules set forth by OSSE. An alternative program may be defined as an entire school or a specialized program within a school. In accordance with the UPSFF, schools that have been designated Alternative Education programs will receive supplemental funding when the UPSFF is applied.

To qualify for the UPSFF alternative program for the 2013–2014 school year, applications must be received by August 30, 2013. Alternative program UPSFF determinations will be communicated by September 16, 2013. The application can be found [here](#). The form must be completed, signed, scanned and emailed to the attention of Sheryl Hamilton at Sheryl.Hamilton@dc.gov with the subject heading "Request for Alternative Education Program Designation." If you have any questions, please contact [Sheryl Hamilton](#).

REMINDER! Register Today for the LEA Enrollment Audit Training Sessions

With the enrollment audit season quickly approaching, the OSSE enrollment audit team is offering training sessions that will inform LEA's on the important (and new) enrollment audit procedures for the SY 2013-2014. Please click on your desired training session link to RSVP by including your **name, position, contact information** and **selected training session date** in the email body message. For more information, please contact [Sean Flora](#).

	DATE & TIME	LOCATION
Training Session 1	Friday, August 23 9:00 a.m. – 12:00 p.m.	OSSE 810 First Street, NE Grand Hall, Third Floor
Training Session 2	Thursday, September 5 9:00 a.m. - 12:00 p.m.	





Division of Elementary & Secondary Education

NEW! Register Today for the Student Growth-Human Capital Task Force Meeting: Student Learning Objectives Guidebook Review, Tuesday, July 23

OSSE is excited to host the next Student Growth-Human Capital Task Force Meeting on Tuesday, July 23. OSSE staff will present the first two chapters of the Student Learning Objectives (SLO) Guidebook, and gather feedback required to inform next steps regarding SLO guidance and support. Student Learning Objectives are criteria aligned goals that represent the most important student learning.

	DATE/TIME	MEETING LOCATION
Student Learning Objectives Guidebook Review	Tuesday, July 23 4:00 p.m.-6:00 p.m.	OSSE 810 First Street, NE Room 9014
To register, please email your RSVP to Heidi Beeman .		

NEW! Applications Now Available for Alternative Program Status Requests

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To qualify as an alternative program, a school must meet the criteria and rules set forth by OSSE. An alternative program may be defined as an entire school or a specialized program within a school. In accordance with the UPSFF, schools that have been designated Alternative Education programs will receive supplemental funding when the UPSFF is applied.

To qualify for the UPSFF alternative program for the 2013–2014 school year, applications must be received by August 30, 2013. Alternative program UPSFF determinations will be communicated by September 16, 2013. Access the application [here](#). The application form must be completed, signed, scanned and emailed to the attention of Sheryl Hamilton at Sheryl.Hamilton@dc.gov with the subject heading “Request for Alternative Education Program Designation.” If you have any questions, please contact [Sheryl Hamilton](#).

REMINDER! Early Warning and Support System Formula Grant

OSSE is pleased to provide funding to support the Early Warning and Support System as prescribed by the “Raising Expectations for Education Outcomes Omnibus Act of 2012.” Title II of the Omnibus Act allows additional funding for schools to identify students who are at risk of leaving school prior to graduation, develop initiatives to support high school and college readiness, and increase high school graduation rates. Related documentation can be accessed [here](#) on the Division of Elementary and Secondary Education’s webpage. Please send all questions and comments to osse.ews@dc.gov.



Division of Elementary & Secondary Education (Continued)

REMINDER! District of Columbia 21st Century Community Learning Centers School Year 2013-2014 Request for Applications Competition

OSSE is pleased to announce the commencement of the School Year 2013-2014 Request for Applications (RFA) competition for the 21st Century Community Learning Centers Grant Program as authorized under Title IV, Part B of the Elementary and Secondary Education Act, as amended.

Please visit the [OSSE's 21st Century Community Learning Centers](#) webpage to access the RFA. The submission deadline for all School Year 2013-2014 RFA documents is 5:00 p.m. EST on Friday, September 6, 2013. Any questions or concerns regarding the competition must be submitted to 21stcclc.info@dc.gov or (202) 442-3255 before Friday, August 23, 2013.

OSSE will facilitate two (2) Pre-Application Technical Assistance webinars for grant applicants.

Please click on the session name link to register.

DATE	TIME	SESSION TYPE
Wednesday, July 31	11:00 a.m. – 12:00 p.m.	Webinar
Wednesday, August 7	2:00 p.m. – 3:00 p.m.	Webinar
**Applicants are strongly encouraged to attend one of the Pre-Application Technical Assistance Workshops.		

REMINDER! Special Populations Grant for 3- and 4-Year Olds

OSSE is pleased to provide funding to support District of Columbia Title I-eligible public charter schools that serve three- and four year-olds in a preschool or pre-kindergarten program. The purpose of these funds is to assist preschool and pre-kindergarten programs in the development of school readiness skills. Eligible DC Public Charter schools must have at least a 40% enrollment serving three- and four-year olds and must be identified as a Title I, Part A local educational agency (LEA). The following information will be made available no later than Friday, July 26 and accessible on the OSSE website:

- The Special Populations Notice of Funding Availability (NOFA)
- The Special Populations Request for Applications (RFA)
- The Special Populations Grant Application
- The eligible list of LEAs that may apply

**Please note that the NOFA can now be accessed via the DC Register.*

If you have any questions, please contact [Faida Fuller](#).



Division of Elementary & Secondary Education (Continued)

UPDATED! Grants Management Hosts Consolidated Application for Title I, II, & III Technical Assistance

The Division of Elementary & Secondary Education grants management team is providing in-depth Technical Assistance Sessions for LEAs in preparation of the **FFY 2013 Phase II Consolidated Application** process. Technical Assistance will be provided in three forms: general information sessions, webinars, and office hours. The general information sessions will cover (1) SEA and LEA roles, responsibilities, and timelines; (2) processes for determining program eligibility and calculating allocations; (3) instructions for all sections of the Phase II application, and (4) underlying program requirements associated with the three covered programs. If you have any questions or concerns, please contact [Cedric Thompson](#).

All LEAs are required to attend at least one of the Technical Assistance sessions.

School administrators, grant managers, and/or central office staff members responsible for preparing the Phase II application, implementing and/or monitoring funded activities, and reporting on those activities, should participate in sessions. Multiple dates and times are scheduled to ensure that all LEAs have numerous opportunities to receive OSSE assistance.

In addition to the large and small group technical assistance opportunities scheduled, LEAs may receive individualized technical assistance from your assigned Grants Management specialist, who is available throughout the application process to provide support.

Final Opportunity For Group Training!
Click on the Link to Register Today!

Webinar	Wednesday, July 24	10:00 a.m. – 12:00 p.m.
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Please click on the session name link to register.

SESSION TYPE	DATE	TIME	LOCATION
Morning Office Hours	Tuesday, July 23	9:00 a.m. – 12:00 p.m.	4006
Morning Office Hours	Thursday, July 25	9:00 a.m. – 12:00 p.m.	4006
Afternoon Office Hours	Tuesday, July 30	1:00 p.m. – 4:00 p.m.	4006
Afternoon Office Hours	Thursday, August 1	1:00 p.m. – 4:00 p.m.	4006
Morning Office Hours	Tuesday, August 6	9:00 a.m. – 12:00 p.m.	4006
Morning Office Hours	Thursday, August 8	9:00 a.m. – 12:00 p.m.	4006
Afternoon Office Hours	Tuesday, August 13	1:00 p.m. – 4:00 p.m.	4006
Afternoon Office Hours	Thursday, August 15	1:00 p.m. – 4:00 p.m.	4006
**All office hour sessions are held at OSSE, 810 First Street, NE.			





Division of Elementary & Secondary Education (Continued)

REMINDER! Race to the Top: Leveraging the Educator Portal+ Training

OSSE is excited to host a training opportunity for DC Public Charter Schools on the *Educator Portal+* (PD Platform). The *Educator Portal+* is an online interactive platform that provides teachers with the effective, classroom-centered tools and resources needed to improve teaching. The Portal offers teachers access to professional development resources related to Common Core State Standards; interim assessments; and teaching strategies, which assist our teachers in being more effective in the classroom. OSSE strongly encourages LEA leaders and instructional coaches/specialists to attend one of the trainings to learn about the tool and the best way their schools can utilize it.

Please click on the training date link to register.

- [Wednesday, July 24 from 9:30 a.m. – 10:30 a.m. @ DCPS](#)
- [Thursday, July 25 from 11:30 a.m. – 12:30 p.m. @ DCPS](#)
- [Tuesday, August 6 from 9:30 a.m. – 10:30 a.m. @ OSSE](#)
- [Wednesday, August 7 from 11:30 a.m. – 12:30 p.m. @ OSSE](#)

Upon registration, you will receive an email confirmation with more details. Due to limited seating, we request that no more than two (2) representatives participate from each LEA. If you have any questions or concerns, please feel free to contact [Renu Oliver](#) or by phone at (202) 741-5251.

REMINDER! Submit Your Nominations for the 2014 District of Columbia Teacher of the Year

OSSE is requesting nominations for the 2014 District of Columbia Teacher of the Year. This award recognizes and honors the many contributions of our classroom teachers. If you would like to nominate a teacher who has at least five (5) years of DC teaching experience, and has demonstrated outstanding leadership and commitment to student achievement, please submit the teacher's name and e-mail address to [Kadena Duncan-Lawrence](#). She will contact the teacher directly to inform her/him of your nomination and request an application submission. The application is extensive, so please submit a nominee's name in a timely manner to provide the nominee with sufficient time to complete the application before the **Friday, September 20, 2013 deadline**. Self-nominations are also acceptable. Please visit OSSE's [District of Columbia Teacher of the Year](#) webpage for the application. The winner of the DC Teacher of the Year will be included in the National Teacher of the Year competition.

By 5:00 p.m. on Friday, September 20, 2013, application submissions must be e-mailed to kadena.duncan-lawrence@dc.gov, or hand-delivered (will need ID to enter the building) to:

Office of the State Superintendent of Education
Educator Licensure and Accreditation – DCTOY Program
810 First Street, N.E.
Eighth Floor
Washington, DC 20002





Division of Elementary & Secondary Education (Continued)

REMINDER! Complaint Procedures for Elementary and Secondary Education Act Programs and Grants

OSSE has a formal policy for receiving and addressing state-level complaints related to ESEA programs for sub-recipients of funding made available under the Elementary and Secondary Education Act of 1965, as amended (ESEA). The complaint procedure described in this policy applies to complaints arising from and related to ESEA program administration, sub-grantee administration, equitable services and ESEA accountability classifications. Detailed guidance is available on the OSSE website located [here](#). The policy applies to the following programs:

- Title I, Part A: Improving Basic Programs Operated by Local Educational Agencies
- Title I, Part D: Prevention and Intervention Programs for Children and Youth Who are Neglected, Delinquent, or At-Risk
- Title II, Part A: Improving Teacher Quality
- Title II, Part B: Mathematics and Science Partnerships
- Title III, Part A: English Language Acquisition, Language Enhancement, and Academic Achievement Act
- Title IV, Part B: 21st Century Community Learning Centers
- Title V, Part B: Public Charter School Programs
- Title V, Part D: Fund for the Improvement of Education (Teacher Incentive Fund)
- Title VI, Part A: Grants for State Assessments
- Title VIII: Impact Aid
- Competitive, State-Administered U.S. Department of Education grants

For more information on filing a complaint or appealing an LEA decision regarding the provision of educational services to homeless students and parents under McKinney-Vento, please refer to the policies on OSSE's [Homeless Children and Youth Program](#) webpage under the Division of Elementary and Secondary Education. For more information on filing a complaint regarding the provision of specialized education services to disabled students under IDEA, please refer to the policies under OSSE's [Division of Specialized Education](#) webpage. Please share this information with your program staff and participants.

Division of Post-Secondary and Career Education

SHOUT OUT! DC Students Earned Over 200 Microsoft Office Specialist Certifications

District of Columbia students earned over 200 Microsoft Office Specialist certifications in Word and PowerPoint through Microsoft IT Academy courses this semester. OSSE's CTE Office is pleased to have had the opportunity to support this program in ten District high schools this year. We look forward to expanding the program to additional high schools next year. Please visit the [DC Microsoft Academy](#) website to learn more about this engaging program, which uses a blended learning approach and promotes college and career readiness. LEAs interested in offering Microsoft IT Academy courses next year should contact [Tony Johnson](#), State CTE Director.



Division of Specialized Education

NEW! The Division of Specialized Education (DSE) Releases Positive Behavior Support Toolkit

DSE is pleased to announce the publication of the *Positive Behavior Support (PBS) Toolkit*, a new training and technical assistance publication. The toolkit is a comprehensive guide which contains information and nationally recognized best practices to assist educators in effectively addressing the needs of students with behavioral challenges.

Developed using a range of publicly available research-based guidance documents and tools, the PBS toolkit is designed to provide educators, school professionals, and others with meaningful, evidence-based strategies to support the full range of diverse learners who exist in the classroom.

Please visit <http://osse.dc.gov/publication/positive-behavior-support-pbs-toolkit> to access the toolkit.

NEW! Special Education Data System (SEDS) Fall 2013 Release Preview

DSE will present LEA data administrators with a demonstration of new features in SEDS. Participants will preview and have an opportunity to test new system functionality before it is released. Please visit the [SEDS Resource Site](#) for session dates, times, and registration information. For questions regarding this opportunity, please contact [Debbie Yu](#).

REMINDER! SEDS User Survey

The [2013 SEDS User Survey](#) is now available! Thank you to all who completed the 2012 SEDS user survey. Similar to last year's survey, the goals for this year include tracking general comfort levels with SEDS, gauging the extent and nature of SEDS usage, and understanding user attitudes towards SEDS. The survey should only take 15 minutes to complete.

Please submit your one-time response **by 5 p.m. on Friday, August 16**. We greatly appreciate your response as your feedback will be used to shape the development of SEDS, SEDS trainings, and any other SEDS resources to assist users. For questions regarding the survey, please contact [Karmen Rouland](#).

REMINDER! Special Education Data System (SEDS) – Resource Site

The SEDS Basic User Course is now available on the [SEDS Resource Site](#). This online course is a good tool for both new and existing users. New users will learn basic SEDS functionality while existing users should take an opportunity to refresh their SEDS knowledge.

Sample agendas, based on user types, are also available for SEDS Trainers to consider using while hosting school based trainings. SEDS Trainers are expected to distribute the link to this course and any related training materials to users. Click [here](#) to access the SEDS Basic User course.

For questions regarding the course, please contact [Angel Johnson](#).



Division of Specialized Education (Continued)

REMINDER! Register Today for the 2013 TTA Summer Institute – Monday, July 15-Friday, July 25

Registration for the 2013 TTA Summer Institute is now available. The Institute will focus on three “priority strands:” (1) Instructional Best Practice, (2) Effective Behavior Support, and (3) Secondary Transition Best Practice.

The institute includes in-person sessions and webinars. OSSE DSE will also be releasing several practitioner toolkits to support work in these three priority areas. For session descriptions, please visit <http://osse.dc.gov/publication/summer-professional-development-institute-calendar-2013>.

SCHEDULE OF EVENTS AND REGISTRATION INFORMATION

Mon., July 22	<u>Effective Behavior Support Basics Webinar*</u>	9:00 a.m.–12:00 p.m.
Mon., July 22	<u>Explore (Dis)Ability*</u> 9:00 a.m. – 10:30 a.m.	OSSE, 810 First Street, NE Fourth Floor, Room 4002
Mon., July 22	<u>Explore (Dis)Ability*</u> 11:00 a.m. – 12:30 p.m.	OSSE 810 First Street, NE Fourth Floor, Room 4002
Tue., July 23	<u>Special Education Quality Review (SEQR) Tool Webinar*</u>	10:00 a.m.–11:30 a.m.
Tue., July 23	<u>Special Education Quality Review (SEQR) Tool Webinar*</u>	1:00 p.m.–2:30 p.m.
Wed., July 24	<u>Nonviolent Crisis Intervention Training*</u> 8:30 a.m. – 3:30 p.m.	OSSE, 810 First Street, NE
Thu., July 25	<u>Nonviolent Crisis Intervention Training*</u> 8:30 a.m. – 3:30 p.m.	OSSE, 810 First Street, NE
	<i>*Denotes multiple session times</i>	



Division of Specialized Education (Continued)

REMINDER! Register Today for the SEDS LDA Level 2 Course

The Division of Specialized Education (DSE) is pleased to announce the release of the 2013 LEA Data Administrator (LDA) Level 2 course. All LEAs are required to have at least one (1) representative (two preferred) complete all five (5) professional development modules for this course. To attend the 2013 LDA Level 2 course, you must complete the Level 1 LDA course in-person or online. If you have not had an opportunity to complete the Level 1 LDA course, please visit the SEDS Resource Site and click on [SEDS Videos](#) to register for the course.

The 2013 LDA Level 2 course is divided into five (5) modules that will span over the first five (5) months of the 2013-2014 school year. The first module consists of in-person training with multiple opportunities for you to attend **one (1)** of the offerings. The remaining four (4) modules will be delivered via online courses. Upon completion of all five (5) modules, attendees will receive a certificate of completion and be awarded 11 Professional Learning Units (PLUs). Below, are the dates and times of each course, please review and register for all five modules by clicking on the links provided.

Click [here](#) to register for Module 1.

COURSE NAME	DATE	TIME
2013 LDA – Module 1	Friday, July 12	9:30 a.m. – 1:00 p.m.
2013 LDA –Module 1	Friday, July 26	1:00 a.m. – 4:30 p.m.
2013 LDA – Module 1	Wednesday, July 31	9:30 a.m. – 1:00 p.m.
2013 LDA – Module 1	Thursday, August 8	1:00 p.m. – 4:30 p.m.
2013 LDA – Module 1	Thursday, August 15	9:30 a.m. – 1:00 p.m.

Click on the name of the course to register for Module 2-5 trainings.

COURSE NAME	DATE	TIME
2013 LDA Module 2	Wednesday, September 25	10:00 a.m. – 12:00 p.m.
2013 LDA Module 3	Wednesday, October 23	10:00 a.m. – 12:00 p.m.
2013 LDA Module 4	Wednesday, November 20	10:00 a.m. – 12:00 p.m.
2013 LDA Module 5	Wednesday, December 18	10:00 a.m. – 12:00 p.m.



Division of Wellness & Nutrition

REMINDER! DCSAA Coach Credentialing Program Training Sessions Offered on Saturdays, July 13–August 17

The District of Columbia State Athletic Association (DCSAA) is excited to offer a new Coach Credentialing program covering any sport conducted in all DC schools. In an effort to ensure that all student athletes have a safe, competitive training experience, DCSAA is partnering with the Red Cross and ServeDC to offer multiple CPR, First Aid, and Automated External Defibrillator (AED) training sessions – **free of charge** – to all District of Columbia Interscholastic Athletic Coaches. There are six (6) training sessions remaining with a 75-seat capacity for each. For more information, please call (202) 442-5872 or email osse.dcsaa@dc.gov.

Click [here](#) to register for a training session.

TRAINING SESSION	TIME	LOCATION
Saturday, July 20	9:00 a.m. – 5:00 p.m.	OSSE 810 First Street, NE Grand Hall Third Floor
Saturday, July 27	9:00 a.m. – 5:00 p.m.	
Saturday, August 3	9:00 a.m. – 5:00 p.m.	
Saturday, August 10	9:00 a.m. – 5:00 p.m.	
Saturday, August 17	9:00 a.m. – 5:00 p.m.	
Saturday, August 24	9:00 a.m. – 5:00 p.m.	

REMINDER! DC Free Summer Meals Program: Hunger Doesn't Take a Vacation!

When school is out, the meals served as a part of the National School Lunch Program and School Breakfast Program are not available, and due to families' limited budgets, or other circumstances, children will often miss wholesome meals. The DC Free Summer Meals Program provides free nutritious meals and snacks served to children 18 and younger. Parents can visit the [DC Free Summer Meals Program](#) for more information or call 311 to find a feeding site located near their home. Please pass this information along to anyone who might be in need of free meals during the summer.



Office of Data Management

NEW! Pre-Register Today for the Two-Day CCSS Summer Institute for Specialized Education Teachers

The Division of Assessment and Accountability is excited to offer a two-day Common Core State Standards (CCSS) Summer Institute designed specifically for specialized education teachers in the District of Columbia. In SY 2014-2015 DC CAS Alt students will transition to an online Alternate State Assessment aligned to Common Core State Standards (CCSS). To aid educators in the transition, the Summer Institute will provide all participating teachers of students with significant cognitive disabilities with CCSS Instructional Binders and professional development sessions designed to empower teachers to effectively use these binders in their daily instruction. Additional featured sessions include topics covering: (1) Transitioning to Online Assessments, (2) Standards Based IEP Goal Writing, (3) Universal Design for Learning (UDL), and (4) Teaching Composition (DC CAS Alt).

Participants must attend all sessions to receive a teacher stipend and eight (8) Professional Learning Units.

DATE	TIME	REGISTRATION LINK
Tuesday, August 6 & Wednesday, August 7	8:15 a.m.-4:00 p.m.	CCSS Summer Institute 2013
	*Due to space capacity, pre-registration is required. Selected Participants will be notified on Friday, July 26.	

NEW! 2013 DC CAS Appeals Deadline—Friday, July 19

On Tuesday, July 9, LEA leaders received detailed information and documentation regarding the 2013 DC CAS appeals process. To file an appeal, LEAs must complete the appeals process form (provided on July 9) and upload the form and all supporting documentation to the secure FTP site no later than **5:00 p.m. on Friday, July 19**. If your LEA has not been able to access the data, require additional assistance with the appeals process, or has additional questions, please contact [Jessica Mellen Enos](#) or [Tonya Mead](#).

NEW! 2013 DC CAS Data Release

The **embargoed** DC CAS student-level data was released to LEA Leaders on Tuesday, July 9 via OSSE's secure FTP site. As of Tuesday, July 16, LEA Leaders may, by choice, share **individual student** results with directly related teachers for instructional planning purposes only. The data remains embargoed until further notice, and it is the responsibility of the LEA to ensure the embargo is respected. If your LEA Leader has not received an email with guidance and instructions for retrieving the 2013 DC CAS data, please contact [Jessica Mellen Enos](#) or [Tonya Mead](#) immediately for further assistance.

NEW! April 28-May 30 DC CAS Testing Window Selected for ACCESS for ELLs Test Administration

For more information on the DC CAS ACCESS for ELLs test administration, please visit <http://osse.dc.gov/service/access-ells>.

REMINDER! March 31-April 11 DC CAS Testing Window Selected for 2014 Administration

For more information on the DC CAS Testing Window selection process, please visit <http://osse.dc.gov/service/assessment>.



Office of Data Management (Continued)

UPDATE! Phase II: Staff Data Collection Begins Thursday, August 1

Phase II of the annual staff data collection for federal reporting is scheduled to begin on Thursday, August 1 focusing on evaluation and retention. Please note that the process has been modified from previous years to include additional requirements, and will involve Pre-K-12 staff and Early Childhood Providers who are funded via the UPSFF. This collection will be discussed at the next LEA Data Meeting. For more information, please contact [Jessica Mellen Enos](#).

REMINDER! PARCC Technology Guidelines for Online Assessments

The Partnership for Assessment of Readiness for College and Careers (PARCC) has released technology guidelines for the online assessments for the 2014 -2015 school year. Please click [here](#) to access PARCC's latest technology recommendations and resources. For questions related to the guidelines, please call the OSSE Help Desk at (202) 719-6500 and select option 3. OSSE will continue to provide guidance on preparing for PARCC assessments in upcoming editions of the LEA Look-Forward.

REMINDER! Amended AMAO Targets for the District of Columbia

OSSE submitted a request to the U.S. Department of Education (ED) to amend the Title III portion of the State's Consolidated State Application under section 9302 of the Elementary and Secondary Education Act of 1965, as amended (ESEA). Under Title III, states are required to use three Annual Measurable Achievement Objectives (AMAOs) to make annual determinations for all public and charter LEAs that receive Title III money. The OSSE proposed AMAO 1 targets did not meet the accountability requirements for SEAs under Title III. Based on technical assistance from ED, the District of Columbia AMAO targets were revised to reflect an annual increase in all AMAO targets. The 2013 targets for AMAO 1 Progress and AMAO 2 Attainment will be based on the results of the spring 2013 administration of ACCESS for ELLs®. AMAO 3 (AMO) outcomes are determined by DC CAS results. For more information on 2013 AMOs, please visit <http://osse.dc.gov/accountability>.

Cohorts K-12: LEP students in grades K-12

ENGLISH LANGUAGE PROFICIENCY TARGETS	PERCENT OR NUMBER OF LEP STUDENTS MAKING PROGRESS IN ACQUIRING ENGLISH LANGUAGE PROFICIENCY	PERCENT OR NUMBER OF LEP STUDENTS ATTAINING ENGLISH LANGUAGE PROFICIENCY
2012-2013 School Year	61%	16%
2013-2014 School Year	62%	17%
2014-2015 School Year	20%	18%
2015-2016 School Year	64%	19%
2016-2017 School Year	65%	



Office of Data Management (Continued)

REMINDER! Information Technology Contact Information

OSSE has added the “Information Technology Contact” role to OSSE’s LEA Contact List. Please designate a contact at your LEA who will be responsible for communication, information and collections related to information technology and provide his or her contact information to [Tonia Lovelace](#). If an LEA has an existing contract for IT services, the LEA should provide the information of the employee who is the designated point of contact for the IT contractor. For more information, please contact [Jessica Mellen Enos](#).

REMINDER! Policy Guidelines for Calculating the Adjusted Cohort Graduation Rate

The Adjusted Cohort Graduation Rate (ACGR) verification process is near completion. In March, LEAs received the ACGR policy documentation, which includes a “DETAILED TIMELINE” and processes. For more information, please contact [Jessica Mellen Enos](#).

RESPONSIBILITY	PROCESS	TIMELINE
Phase VI: Graduates Data Submission II (Summer Graduates)	<ul style="list-style-type: none"> PCSB and DCPS submit official certified graduates (summer graduates) 	Aug. 1, 2013- Aug. 8, 2013
Phase VII: Data Analysis	<ul style="list-style-type: none"> OSSE conducts data analysis 	Aug. 8, 2013-Sept. 1, 2013

FINAL NOTICE! PARCC Technology Survey

In May 2013, the PARCC Technology Survey collection was released via QuickBase. If your LEA has not completed this survey, please do so as soon as possible. Inquiries and requests for technical assistance should be directed to [Tonia Lovelace](#).

Office of Grants Management and Compliance

REMINDER! DC OSSE Consolidated List of Federal Grant Programs Impacted by Sequestration

Please refer to the [OSSE website](#) for information pertaining to the 2013-2014 allocations for LEAs in Washington, DC. To learn more about the impact of sequestration regarding federal grants, click [here](#). If you have any questions or concerns, please contact [Cedric Thompson](#). Additional guidance on sequestration can be found [here](#).

REMINDER! FY 2013 Federal Grant Closeout Deadlines

The following deadlines will be strictly enforced.

DEADLINE	ACTION
Wednesday, July 31	Last day to submit amendment requests to allow for timely obligations of funds
Monday, September 30	Last day to obligate funds
Friday, November 15	Last day to submit reimbursement workbooks



Student Hearing Office

REMINDER! Facilitated Resolution Now Being Offered for All Special Education Due Process Complaints

Earlier this year, OSSE began offering facilitated resolution meetings in cases where a due process complaint is filed. A Facilitated Resolution Meeting is an opportunity for parents and schools to resolve due process complaint issues with a Settlement Agreement prior to a due process hearing. Facilitated resolution meetings are a rapidly growing resource designed to assist schools and parents who may be experiencing difficulties in resolving special education disputes.

The OSSE Student Hearing Office is managing this process.

Under IDEA regulation 34 C.F.R. § 300.510, within 15 calendar days of receiving notice of the parent's due process complaint (seven days if expedited), and prior to the initiation of a due process hearing, a school must convene a meeting with the parent and the relevant member or members of the IEP Team who have specific knowledge of the facts identified in the due process complaint.

For more information on Facilitated Resolution Meetings, please click [here](#). For questions or concerns, please contact [Jan Chatman-Holland](#), Acting Director of the Student Hearing Office at (202) 481-3458, or [Angel Terry](#), FRM Coordinator, at 202-698-3819.